

**DEMOCRATIC SERVICES COMMITTEE: WORK PROGRAMME 2012/13  
PRIORITIES TO BE TAKEN FORWARD**

PRIORITY	ITEM	POTENTIAL SCOPE
1	Support Services to Elected Members	<p>Task &amp; Finish Group to review the support services to Elected Members; staff resources; and accommodation.</p> <p>To consider the effectiveness of the IT provision to Elected Members; cost benefits/efficiencies for example on paper /copying/postage. To consider budget resources.</p>
2	Member Training & Development	<p>To review of the Member Development Strategy; to reflect on the 2012 Member Induction Programme; and Review the Mandatory training requirements</p>
3	Member Mentoring	<p>The consider the development of a Member Mentoring Scheme to support 'newly' Elected Members/Chairs of Committees etc; and the scope &amp; content of a Mentoring Programme</p>
4	Wales Charter for Member Support & Development	<p>Briefing report to update on the current position and developments to the Wales Charter; progress job roles &amp; responsibilities for Elected Members; and the publication of annual reports and other information promoting surgeries and public meetings.</p>